

First Night Monterey 2019
"Color Me Monterey"
December 31, 2018

FOOD VENDOR AGREEMENT – FNM 2019

Dear Food Vendor,

Join us as we gear up to celebrate our **26th First Night Monterey** with the theme "**Color Me Monterey**". For more program information, please call (831) 373-4778 or visit our website at www.firstnightmonterey.org, email any questions to info@firstnightmonterey.org. This year, we will be back at the Monterey Conference Center- foot traffic will greatly increase with the CC being the largest FNM venue!

• **GENERAL INFORMATION:**

DATE: Monday, December 31, 2018

TIME: You must **sign in** before unloading and **sign out** before leaving the property.

Pacific Street is closed for set up after 1:00 PM –

Alvarado Street Closes at 2:00pm for set up to begin after 3:00 PM

NO VEHICLE ADMITTANCE BEFORE 1:00 PM on Pacific.

Alvarado Street Set up is 3:00 PM – closes at Midnight, out by 12:30 AM

TO LOAD IN USE FRANKLIN AND TURN LEFT ON ALVARADO. (PERFORMERS ARE SETTING UP AT 3:00 PM).

Make Check Payable To: **First Night Monterey,**
542 Archer Street , Monterey, CA 93940
No Refunds

• **REGULATIONS:**

Please note: FIRST NIGHT WILL NOT SUPPLY ELECTRICITY.

Your organization will be accountable for properly disposing of all waste materials in appropriate receptacles. Waste materials include grease, boxes and cartons, ice, etc...

DO NOT LEAVE ANY DEBRIS BEHIND! FNM will bill any vendor who has any excessive waste material left on the street that requires additional street cleaning that the City of Monterey is subject to as a result of a food vendor. You must use dumpsters to dispose your trash in and not use the city's or FNM's trash containers.

Duplication of *primary* food items among vendor is not permitted. **Vendors are not allowed to sell anything other than food and beverages. Permission to sell at FNM will be awarded on a First**

Received, First Choice Basis. It is in your best interest to return your completed application package promptly with both checks and insurance liability certificate.

You must have an Insurance Certificate with First Night Monterey as additional insurer.

Exhibitor shall acquire and maintain, at its sole cost and expense, comprehensive general liability insurance, product liability, advertising liability, and contractual liability (“Exhibitor Insurance”) underwritten by an insurance company acceptable First Night Monterey. This insurance coverage shall provide protection of not less than One Million Dollars (\$1,000,000.00) combined single limit for personal injury and property damage (on a per occurrence basis) and shall include First Night Monterey as an additional insured. Additionally, Exhibitor shall acquire and maintain at its sole cost and expense such other insurance coverage as First Night Monterey may reasonably require to cover its conduct related to the Event, and all activities reasonably connected with the event and this agreement.

You must contact FNM if you plan to have any cooking equipment on site- barbeques etc.

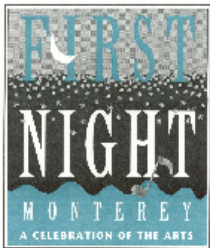
Upon Receipt of this completed Application, Vendors Will Be ***Notified*** of Admittance to First Night Monterey Based on Space Availability and Product Mix.

ALL Participants, Including Non-Profit, Must Have a Booth That Will Satisfy the Monterey **County Health Department**. You are responsible for obtaining a Health Permit from The Monterey County Health Department and posting it at your Booth. Health permits may be obtained by calling the Health Department at (831) 647-7654.

You must return your application to The Health Department. Please note — no refunds, under any circumstances, for your application!

Sincerely,

Ellen Martin
Executive Director



FIRST NIGHT MONTEREY 2019, Dec 31, 2018- FOOD VENDOR APPLICATION

ORGANIZATION NAME: _____

CONTACT NAME/TITLE: _____

ADDRESS: _____

TELEPHONE: _____ CELL _____

EMAIL: _____

Please review the Fees & Guidelines

SEND THIS APPLICATION, COPY OF INSURANCE AND APPROPRIATE FEES

(Make checks Payable to First Night Monterey) TO:

FIRST NIGHT MONTEREY, P.O. BOX 185, MONTEREY, CA 93942

First Night Monterey
P.O. Box 185
Monterey, CA 93942

Ph: 831-373-4778
Fax: 831-642-9860
www.firstnightmonterey.org

FOOD ITEMS REQUESTED (That you would like to sell): PLEASE LIST ITEMS IN ORDER OF PREFERENCE

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

PLEASE NOTE: Primary Food Items Will Not Be Duplicated. Determination will be based upon Receipt of Application and Fees -- **First Received First Choice. This is a nonrefundable deposit and will not be returned under any circumstances.**

BOOTH DESCRIPTION: _____

Dimensions: Front: _____ Include Any Awning Space Needed for
Side: _____ Barbecue, Generator, Etc. ...

Alvarado Street	(4PM-Midnight)	\$ 700.00
Pacific Street (note less time, less people)	(3PM-5:30PM)	\$ 200.00
Basic Space Fee		\$ _____
Oversize (Add \$100 if your booth space is more than 10x10)		\$ _____
total amount of sq. footage for space		_____

Please let us know, anything beyond 12' will be charged an additional booth fee

Cleaning Deposit (Refundable: separate check please) \$ 300.00

(If not already on file)

Total Enclosed \$ _____

The Undersigned Acknowledges Receipt of the First Night Monterey General Information Sheet and Agrees to comply with All the Rules. The Undersigned Accepts Responsibility for the Vendor Space and Certifies They Are Authorized to take Responsibility, Execute on Behalf of the Business and Accept Legal process on Behalf of Business. The Undersigned Agrees to Indemnify and Hold Harmless First Night Monterey from All Damages. Liabilities, Costs and Expenditures. There are no refunds- First Night goes on – rain or shine! All fees are nonrefundable.

Signature _____ Date _____

Print Name _____ Title _____

Nonprofits *Please include 501© (3) determination letter